



West Virginia Alliance of Recovery Residences
Lapsed Certification and Certification Revocation Policy
Effective 7/7/2022

Lapsed Certification

An organization's certification will lapse if the operator does not submit their certification renewal by the indicated expiration date. It is recommended that operators begin the renewal process 90 days prior to the expiration date.

An operator whose certification lapses must reapply and go through the certification process again to regain certification.

Certification Revocation

An organization's certification may be revoked for the following reasons:

1. Failure to admit WVARR staff to a residence for scheduled or unscheduled site visits.
2. Failure to meet NARR Standards or Code of Ethics in an on-going basis as identified during scheduled or unscheduled site visits; or
3. Failure to meet NARR Standards or Code of Ethics identified via substantiated complaints from residents, staff, community members, law enforcement, or other entities with knowledge of the day-to-day operations of the residence. A single severe complaint may result in revocation, as may a pattern of less severe complaints without amelioration.
4. Other issues that may be identified as incompatible with certification.

An operator whose certification has been revoked must reapply and go through the certification process again to regain certification, including:

1. Providing documentation of the remedies that have been applied to address the reasons for revocation; and
2. Demonstrating that the residence(s) now meets all NARR Standards or Code of Ethics; and
3. Paying all certification fees.

When a residence is identified for certification revocation, the operator will be notified in writing via certified mail. The denial notification will include an overview of the reason(s) for the revocation, including the associated NARR Standards or ethics codes that the organization has failed to meet. The certification will be considered revoked immediately from the date of the revocation letter.

If an organization's certification is revoked for any reason, that organization has the right to request an informal reconsideration with the WVARR Standards and Ethics Committee within 30 days of the date of the revocation letter. Any requests for reconsideration must be made in writing and sent via certified mail to:

WV Alliance of Recovery Residences
Attn: Standards & Ethics Committee
1116 Smith St. Charleston, WV 25301

All requests for reconsideration must be postmarked within 30 days of the date of the organization's revocation letter and provide a justification for requesting the reconsideration, including item-by-item responses to the revocation reasons listed in the revocation letter. The Standards & Ethics Committee will review each request and corresponding documentation and determine whether the requested reconsideration is warranted. If the reconsideration is accepted by the Committee, the reconsideration will be conducted in accordance with the WVARR Appeal Procedure.